

## Porter Park Board

December 20, 2005

**Call to order:** 7:04pm

**Roll Call:** President Bud Tilden, Secretary Nancy Whisler, Member Zathoe Sexton, Park Supt. Jim Miller, Park Admin. Stephanie Miller. Vice President, Juan Magana was absent.

**Minutes:** Motion to approve December 8, 2005 minutes was made by Nancy Whisler, and second by Zathoe Sexton. All were in favor.

**Public Input:** None

**Claims:** A motion to approve the claims was made by Nancy Whisler and second by Zathoe Sexton. All were in favor.

**Superintendent's Report:** Routine building and park property checks made.

Food Pantry has asked to install another freezer and I said not at this time. The only way another unit could be installed is if the present usage is evaluated to see where our costs are. I also feel that any evaluation done should be at the Food Pantry's cost. Food Pantry presently pays \$100.00 per month, which includes using the space plus electricity.

Snow removal is being done on all the walks and parking lots.

I need approval to hire an electrician to repair a Memorial light and to repair the Gazebo electric. Current Electric gave the Park Dept. a quote not to exceed \$234.00 to repair the Memorial light. A minimum of \$140.00 and a maximum of \$280.00 to investigate the electrical problems at the Gazebo. Zathoe Sexton made a motion to approve the quotes by Current Electric to fix both the Memorial light and the Gazebo electric, with a second by Nancy Whisler. All were in favor.

**Park Admin:** None

**Old Business:** New rates for the Community Center were discussed briefly. Stephanie gave the Park Board a price list of other facilities available for rent in the area for comparison. Also discussed briefly was the kitchen part of the Community Center. The rate, the usage, and the locking of the kitchen doors will be considered. These subjects will be discussed in length and decided upon at the next Park Board meeting in January.

The Community Center Remodel work has been completed. However, Jim Miller noticed some rust at the base of the handrails. He talked to the contractor about this. The contractor said he will check it out and act appropriately. The Park Board considered not paying the contractors balance until this has been resolved, but instead decided to let the contractor take care of it and hold out the Performance Bond in the future if need be.

Jim Miller presented the past and present 5 year plans. He wanted the Park Board to see how much has been accomplished and what needs to be done in the future. He did this so the Park Board could decide how to spend the Cedit fund for 2006.

Park Transfers were turned in to Town Hall as approved. A report will be generated and the Park transfers will be checked for accuracy. Jim Miller asked if he can make changes if necessary. Zathoe Sexton said the Park Board will meet again before the end of the year to approve any changes if necessary.

**New Business:** Jim Miller brought up for discussion the need for an additional Fire Protection System. Zathoe Sexton said she would like to discuss this with the Park Board at the next meeting in January of 2006.

Jim Miller told the Park Board that he was informed by Hogan Consulting that the Park's computer is old, outdated and is in desperate need of repair. The cost of a repair would be almost as much as a new computer. The old computer would be considered a threat to the system if it was incorporated as is. Jim presented a quote for a new computer from AMT Computers for the amount of \$509.00. The labor to install it would be \$230.00. A motion was made by Zathoe Sexton to purchase the new computer from AMT and have Hogan Consulting install it for a total of \$739.00. Nancy Whisler second the motion. All were in favor.

Bill Sexton invited Bud Tilden and Nancy Whisler to the next Town Council Meeting on December 27, 2005. He told them that the Town Council had something for them.

**Meeting Adjourned:** A motion to adjourn the meeting at 7:53 pm was made by Zathoe Sexton and second by Nancy Whisler. All were in favor. The next Park Board Meeting will be on Tuesday, January 17, 2006 at 7:00pm at the Hawthorne Park Community Center.

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President

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Secretary

Minutes taken and report prepared by: Park Administrator – Stephanie Miller