

**PORTER TOWN COUNCIL MEETING
NOVEMBER 8, 2005
PORTER TOWN HALL**

President William F. Sexton called the meeting to order at 7:30pm by leading the Pledge of Allegiance to the Flag. Present were Sandi Snyder, Vice President, Council members Sandy Boothe, Jennifer Granat, and Paul Childress, Attorney Dave Hollenbeck, Police Chief James Spanier, Public Works Director Karl Bauer, Park Superintendent James Miller, Building Commissioner Bill Lewis and Jay Craig representing the Fire Dept.

APPROVAL OF MINUTES

Snyder made the motion to approve the October 25, 2004 minutes, Boothe made the second. Vote 4-0 with Granat voting present.

CONSIDERATION OF CLAIMS

Childress made the motion to approve claims totaling \$34,188.00 with Boothe making the second. Vote 5-0.

Childress made the motion to approve Sewer Claims with the exception of a claim to H2O in the amount of \$922.00 because of paying twice, making the total of Sewer claims \$115,545.86, Boothe made the second. Vote 5-0

Childress made the motion to approve payroll claims in the amount of \$48,890.37 with Boothe making the second. Vote 5-0.

PUBLIC HEARING

Additional Appropriation for LRS Fund in the amount of \$88,000. Sexton asked 3 times if there were any opponents. There were none. Sexton asked 3 times if there were any proponents. There were none. Sexton asked for a motion to approve the additional appropriation for LRS in the amount of \$88,000. Childress made the motion to approve, Boothe made the second. Vote 5-0. Granat made the motion to number and have first reading of Ordinance 2005-09 for additional appropriations of \$88,000 for LRS Fund, Childress made the second. Vote 5-0. Childress made the motion to suspend the rules and have 2nd and 3rd reading by title only, Boothe made the second. Vote 5-0.

OPENING OF BIDS FOR WASTE COLLECTIONS

Attorney Dave Hollenbeck opened the bids for the waste collections contract that will expire December 31, 2005. There were 3 bids for the 3 year contract. The bids were for waste collections plus collection of recyclables once a week plus and alternate bid of waste collections once a week and recyclables twice a week. The bids were as follows:

	<u>1-1-2006/12-31-2006</u>	<u>1-1-2007/12-31-2007</u>	<u>1-1-2008/12-31-2008</u>
	per unit	per unit	per unit
Able Disposal	\$10.75	\$11.08	\$11.42
alternate	\$ 9.95	\$10.25	\$10.56
Regional Industries	\$10.23	\$10.23	\$10.23
alternate	\$ 9.53	\$ 9.53	\$ 9.53
Allied Waste	\$21.90	\$ 23.00	\$ 24.15
alternate	No Bid	No Bid	No bid

Granat made the motion for Attorney Hollenbeck and Public Works Director Karl Bauer to review the bids that they are compliant and have for next meeting, Boothe made the second. Vote 5-0

COMMENTS FROM THE FLOOR

None

CLERK TREASURER

- Pomeroy said that the Town had received CEDIT money in the amount of \$123,088.50.
- County Recorder, Linda Trinkler, asked if next year if the County could move the voting from the Porter Hawthorne Community Building to the Porter Town Hall because they think it would be easier accessibility for the handicapped to vote, after some discussion of limited parking and the Council wanted to know if the Town could combine 2 precincts, Pomeroy was advised to call her.

POLICE DEPARTMENT

- Chief Spanier reminded the Council that the Police Commission meeting was changed to November 28th at 6:00 pm and will have a joint workshop with the Council about the noise ordinance following their meeting.
- Spanier also asked if the Voyager gas card could be put on next agenda. Council agreed.

FIRE DEPARTMENT

- Jay Craig advised that the Fire Department was having a food drive for 2 families for Thanksgiving and residents could drop off non-perishable food at the Fire Station Monday thru Friday during regular hours.
- Craig had a list of equipment (see attached) totaling \$16,937. that the Fire Dept. wanted to purchase from CEDIT monies, he stated that there was \$17,401.48 left of the Fire Dept. share. The first 6 items would be carried by divers in their own personal vehicles to be able to respond quickly. Childress, fire dept. liaison, had many questions if these items are needed or just wanted, does the Town want a dive team and is it critical to have? Childress wanted to know how many calls has the dive team has responded to? Craig said because of the mutual aid agreement they have responded to 10 or so calls. Childress stated that he had just received this list and Granat told Craig that Childress should have more time to review and should be kept informed. Snyder asked to table this until next meeting and Granat seconded. Vote 5-0.

PUBLIC WORKS

- Bauer stated that Munson Place roads have passed the compact portion.
- The railroad crossings at 15th Street and Jackson Blvd. have been repaired. He has contacted Marty Ludwig to see when the crossings at Babcock Road and at Mineral Springs Road will be repaired and he was advised next spring.
- Leaves are being picked up.
- Woodlawn Avenue has had the sidewalk replaced.
- Bauer is in the process of getting passwords from County so that the Town can have access to data processing.

- Plows have been installed on the pick-ups.
- Porter Avenue still has problems for pressure testing and not be accepted yet.
- At last meeting Bauer requested an ordinance to limit the gross weight of vehicles on Washington St. Snyder asked the Attorney to draw up this ordinance and he advised that he would have his associate, Patrick Lyp, do this.
- Karl told Sexton that he had the contract with Haas & Assoc ready for his signature.

PARK DEPARTMENT

- James Miller advised that the Park Board has adopted the Town's employee handbook and Ordinance 2004-05 regarding parades and assemblies. The Park Board will follow the permit process and will enter into a rental contract for use of park grounds and buildings.
- The Park Board has changed their monthly meetings to the 3rd Tuesday of the month to be able to review and approve claims this change will put the Park business in line with the town's business cycle. A special meeting is scheduled for November 14, 2005
- The Park Board agreed unanimously that the Hawthorne Park Community Building and deck will be smoke free zones. Smoking is permitted to outside the front entrance and the side door where receptacles are available.
- The Community Center remodeling is moving along. The porch floor should be poured this week.
- The War Memorial is being tuck pointed and sealed.

BUILDING DEPARTMENT

- Lewis said that there are 10 new contractors bringing the total to 379. Snyder made the motion to approve and Boothe made the second. Vote 5-0.
- He has talked to the new owners of Andershock's Fruit Market and he would like to reopen after cleaning the site.

KARL CENDER, TOWN FINANCIAL ADVISOR

Mr. Cender advised the Council about GASB 34 (see attached). Sexton advised him that the Council would need time to review and would get back to him.

OLD BUSINESS

- **Salary Ordinance 2005-08.** Granat, police liaison, asked the Council to consider making the following changes for the Police Department,
 - ❖ Add a line item for Code Enforcement Officer for beach parking enforcement with a salary range of \$10.00 to \$15.00 an hour. This would enable to cover the beach parking with someone other than a police officer for considerably less cost.
 - ❖ Add salary ranges for part-time police officers (\$15.00-\$18.58) and part-time radio operators (\$11.00-\$13.68). This would allow them to hire part-time people just starting out for less money than a veteran employee.
 - ❖ Change the "additional detective/juv" line item to "Records Coordinator" for \$600.00. This line item is currently not being used and could be utilized to compensate our day time radio operator for her above and beyond work as records clerk as well as her regular duties as a radio

dispatcher. This line item is roughly the difference between a radio operator's salary and a records clerk salary. The day shift is unduly burdened compared to the other shifts as it is during days that most of these tasks must be performed. While the ultimate goal is to get back a full time records clerk, it is currently not possible due to insurance and salary fund shortages.

❖ Granat also stated a range for the Public Works director \$21,681.60-\$22,711.68 for Street plus the same amount for Sewage Works, also Team Leader (Foreman) for Street Dept and Sewage Works from \$18.03-\$18.57. Childress asked why there is not a range for other employees? Pomeroy was advised to meet with Department Heads and put a range for them.

- **Sewer Collections.** Hollenbeck stated the Indiana American Water Company is for sale and they are very reluctant to enter into an agreement. He will advertise for a collection agency to handle the delinquents.
- **Storm Water Ordinance.** Boothe made the motion to number and have 1st reading of this Ordinance 2005-10 and Granat made the second. Vote 5-0. Hollenbeck said he would advertise and the Council will have the Public Hearing at the November 22, 2005 meeting.
- **Codification.** Granat made the motion to approve a contract with Municode with a base price of \$7,675.00 to recodify our records. Snyder made the second. After much discussion where to pay for this the vote was 4-1 with Childress voting no.

Childress made a motion to adjourn and failed because lack of a second.

COUNCIL COMMENTS

Boothe asked if the Town could look into a proposal for a towing service, Hollenbeck said he would look into this matter.

Snyder asked if the handbook could be placed on the next agenda because there needs to be some changes made and possibly review in December.

Snyder asked about the illegal billboard facing Interstate 94 that is on the Lagastee's property, that the Town owns. Hollenbeck said he would write a letter to INDOT.

Granat asked the Council for their input on reducing the Police Commission back to 3. This will be on the next agenda.

Granat stated that the Redevelopment Commission and Town Council is having a joint workshop with the Council on December 7, 2005 at 6:00 pm to discuss economic development.

Granat thinks the Council should respond with a letter of support to the Trauma Intervention team. Sexton will write a letter.

Sexton said he is concerned about the road cuts at Porter Beach and is waiting for a reply from Mr. Enquist.

Boothe made the motion to adjourn. Snyder made the second. Vote 5-0.

William F. Sexton, President

Sandi Snyder, Vice President

Sandy Boothe

Jennifer Granat

Paul Childress

ATTEST: _____
Carol Pomeroy, Clerk Treasurer

Dated this _____ day of November, 2005.