

TOWN COUNCIL MINUTES

JULY 14, 2020

Present were council members President William Lopez, Vice President David Phillips, Erik Wagner and Brian Finley, Attorney Gregg Sobkowski, Police Chief James Spanier and Building Commissioner Michael Barry. Absent were council member Greg Stinson, Park Director Brian Bagajski and Fire Chief Jay Craig.

APPROVAL OF MINUTES

Finley made a motion to accept the minutes as written and Phillips made the second, vote 4-0 motion passed.

APPROVAL OF CLAIMS

Wagner made a motion to accept the claims as presented and Phillips made the second, vote 4-0 motion passed.

COMMENTS FROM THE FLOOR

Robert Albecht-Mallinger stated that the Porter Beach Association met last night and wanted to commend the Porter police department for the work they are doing at Porter beach.

CLERK TREASURER REPORT

None

ATTORNEY REPORT

None

POLICE DEPARTMENT REPORT

Chief Spanier presented an application for the Fire department to have a road race on August 1st at 8:00am. Spanier noted that they have done this before with no problems and they have included their insurance, Phillips made a motion to approve the road race and Finley made the second, vote 4-0 motion passed.

Chief presented a request for Captain John Lane to carry over one week's vacation. He has not been able to take his vacation within his one year time frame and Chief Spanier also asked to carry over one week vacation also, Finley made a motion for Captain Lane and Chief Spanier to carry over one week's vacation and Wagner made the second, vote 4-0 motion was approved. The police finally received a reply from the State Highway department (INDOT) to put signs up or around State Road 49, Highway 12 and Highway 20 gave the town the go ahead to place signs regarding no parking if they receive an ordinance from the town or a signed letter stating that this was discussed at a town meeting explaining the problems. Attorney Sobkowski stated that the council needs to make a motion and vote on this letter. Finley made a motion to approve sending the letter to INDOT and Phillips made the second, vote 4-0, motion passed.

Spanier thanked the council for approving this letter because this will help because on weekends the police need two extra officers and this costs \$450 every day. Spanier stated that the police have storage units at the street department and they have consolidated things to help out with the move, they have a bunch of bicycles and in the past someone would try to rehab them to give to residents but John Lane stated that these bikes are in bad shape and with council approval would like to either scrap them out to the street department or put in trash. Olson from street department said they would scrap them out. Phillips made a motion to have the street department scrape them and Finley made the second, vote 4-0, motion passed.

FIRE DEPARTMENT REPORT

None

PUBLIC WORKS DEPARTMENT REPORT

None

PARK DEPARTMENT REPORT

None

BUILDING COMMISSIONER REPORT

Barry stated that he has received a certification for 39.3 road miles in the town. Barry presented 14 new contractors for approval, Finley made the motion to accept the 14 contractors and Wagner made the second, vote 4-0 motion passed. Asked council for permission to receive quotes for sidewalk repair at the town hall, police station and Hawthorne park. Wagner made the motion to have Barry receive quotes for sidewalk repair and Finley made the second, vote 4-0, motion passed. Barry updated the paving project in Hunter Glen and Oak Hill Road. Barry asked for one day vacation carried over to current year, Phillips made the motion to grant the one day vacation and Finley made the second, vote 4-0 motion passed.

OLD BUSINESS

Ordinance 2020-08 Amending Salary Ordinance

Lopez read Ordinance 2020-08 for second time. Lopez stated that this ordinance is increasing pay for public works employees and asked Barry if this will affect his budget and Barry said no. Finley made a motion to adopt Ordinance 2020-08 with an effective date of July 5, 2020 and Wagner made the second, vote 4-0, motion passed.

Ordinance 2020-09 amending vacation time

Lopez read Ordinance 2020-09 for the second time and explained that this ordinance is for police officers that they can receive a lateral transfer for vacation time. By permitting this ordinance the town can hire more experienced officers and save money by not paying for people to attend the police academy. Lopez noted that the Police Commission approved this. Phillips made a motion to adopt Ordinance 2020-09 and Wagner made the second, vote 4-0, motion passed.

NEW BUSINESS

Resolution 2020-04 Small purchase policy

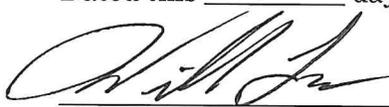
Lopez read this resolution by title only. Barry explained that the town does not have a policy for spending under \$50,000. If a department head wants to buy a \$1,000 item they can't until they receive three signatures from the council. Phillips asked about line item #3 All purchases costing more than \$10,000.00 made by purchasing agents pursuant to this policy shall be approved in advance by the Town Council President or his/her designee(s). That means to me that you can buy anything up to \$10,000 without approval. Attorney Sobkowski state that this resolution is to establish some abbreviated or streamlined purchasing policies for the town for purchases under \$50,000. The intent is if there is a purchase greater than \$10,000 so between \$10,001 and \$50,000 it would have to be approved in advance by the town council president or his/her designee plus have three quotes before the department head could make the purchase. It is recognizing the distinction between purchases less than \$10,000 and purchases between \$10,001 and \$50,000 so for the bigger ones there is a higher level of review and approval required but still not come to the full council for those purchases. They do not need full council approval for any purchases regarding this resolution. Wagner stated that the department heads still need to get approval from their liaison before purchasing anything under \$10,000. Under \$10,000 the liaison needs to give approval. Finley made a motion to adopt Resolution 2020-04 and Phillips made the second, vote 4-0, motion passed.

COUNCIL COMMENTS

Phillips said at one of the Plan Commission meetings in February it was talked about getting a quote from Jim Mandon regarding the update to the Comprehensive Plan and must be submitted to the council to vote on. The cost was not to exceed \$4,500. The Plan Commission needs to send a letter to the council for review.

Motion to adjourn was made by Phillips and second by Finley, vote 4-0, motion passed.

Dated this 11TH day of ~~July~~ 2020.



William Lopez, President

AUGUST



David Phillips, Vice-President



Greg Stinson

Erik Wagner



Brian Finley

ATTEST: 

Carol Pomeroy, Clerk Treasurer